PLANNING AND EVENT SUMMARY
January 2016 – January 2017

- Initial Phone Call Development/EMC to Host
- Travel to Big Spring/Initial Briefing with EMC
- Internal Planning Meetings with Agency Staff and other State Agencies
- Meetings with Local Officials and Participants/Review Suggested Objectives
- Meetings with Exercise Staff and Develop Draft Scenario
- Provide Radiological Training Classes to First Responders and Hospital Staff
- Continued Exercise Planning Meetings with Local Officials
Finalized Objectives and Scenario per DOE/WIPP Approval

Continued Bi-monthly Meetings with EMC by Phone and On-site Visits.

Develop Public Information Document per Approval from DOE/WIPP

Final Pre-Exercise Planning Meeting with Local Officials

Radiological Refresher Training Provided to First Responders and Hospital Staff

Tabletop Exercise and Review

Pre-exercise Planning Meeting and Exercise

Hotwash

Formal After-Action Meeting
PLANNING CONSIDERATIONS

- What Are We Trying to Accomplish-Objectives
- Tabletop and Full-Scale
- Exercise Scenario
- Available:
  - Resources
  - Staffing
  - Participants
- Guests/Observers
- Training for Responders/Receivers
- Primary and Secondary Dates
- Location
- Public Information
- After-action Reports
- Who is in Charge?
- Incident Command?
- Status and Planning Meetings
- Exercise Credit
EXERCISE PLANNING PROCESS

- Develop Exercise Scenario
- Determine Key Functions and Number of Players
- Align Exercise Objectives and Activities with Grant Accreditation and/or Certification Requirements Where Possible
EXERCISE PREPARATION
- Review Tabletop Exercise with Local Officials
- Exercise Briefings with Local Officials
- Evaluator/Controller Briefings
- Confirm Exercise Time and Location
- Player Orientations/Briefings
- Develop News Media Statement
- Exercise Support Equipment and Supplies

PRE-EXERCISE ACTIVITIES
Scene Assessment
HOSPITAL DECON MOBLE UNIT
PARTICIPANTS

• City of Big Spring Police Department
• Howard County Fire Department
• Howard County Sheriff’s Office
• Scenic Mountain Medical Center
• Texas Division of Emergency Management
• Texas Department of State Health Services
• Texas Department of Transportation
• Veterans Administration
• Big spring Fire Department/EMS
• Department of Energy
Recommendations & Corrective Actions

Exercise Design & Conduct: Assessment
BIG SPRING WIPPTREX EXERCISE
AFTER ACTION REPORT

- Draft Report Due: December 21, 2016
- Final Report Due: January 11, 2017
Radiation Branch/WIPP Program
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